



**ADM1370**



**Applications of Information Technology for Business**



# Final Exam Preparation

**Winter 2013**

**Professors:**  
**Craig Kuziemyk**  
**Umar Ruhi**  
**Bijan Raahemi**

Telfer School of Management

# Format of the Final Exam

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- The exam is **closed book**. No notes and no portable devices.
- The allocated time for the exam is **2 hours**.
- **Part I: Multiple Choice and True/False Questions**
  - 75 questions
  - **75 marks**
  - **Estimated time: 60 minutes**
- **Part II: Short Answer Questions**
  - 6 short answer questions
  - **30 marks**
  - **Estimated time: 60 minutes**

# Format of the Final Exam (cont'd)

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- **MC and T/F questions target all sections of the reading modules.**
  - Select only one option. The one that best answers the question.
  - Don't leave any answer blank (i.e. there is no penalty. So, use your best guess)
- **The format of the MC questions will be very similar to those in the past 3 quizzes.**
- **Short Answer questions mainly target the lectures notes and the class discussions during the lectures**
  - Blank spaces are provided for the answers.
  - Write only inside the space provided.
  - Write answers clear, legible, and conscience in the space provided.
  - Give some thoughts about the key items and summarize them in a few sentences. Make efficient use of the space provided.

# Module I – Prof. Kuziemy

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The Exam will cover

- Lecture Slides (all contents)
- **Course Pack** → **Module-I, Units 1, 2 and 3** of the course pack (all contents in these two units are subject to the test)
- Students won't be tested on technical aspects of Wikis such as those from the lab assignment, but the theory content on Wikis from the lectures is subject to the test.

# Module II - Prof. Ruhi

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The Exam will cover

- **Course Pack** → **Module II - All units of this module**
  
- **The short answer questions** will test your knowledge of theoretical concepts discussed in class such as:
  - Problem Solving and Modeling Methodology
  - Types of Business Intelligence Dashboards

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# Module II - Prof. Ruhi (cont'd)

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- Excel 2010:
  - You may be tested on your familiarity with concepts such as:
    - Purpose of creating Excel tables
    - Difference between conditional and logical functions
    - Difference between structured, absolute and relative references
    - Purpose of decision analysis / what-if analysis tools such as Data Tables, Goal Seek, and Solver
  - While you are required to know the purpose of various Excel features and functions that were discussed in class, you will not be asked to recall parameters for functions or their order:
    - For example, you should know that VLOOKUP allows you to search for values in a table that correspond to a lookup value, you will not be asked to write the function or specify what parameters are required.

# Module III – Prof. Raahemi

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The Exam will cover

- Lecture Slides (all contents)
- **Course Pack** → **Module-III, Unit 1, the first chapter only** “**Data, Text, and Document Management**” (all contents of the **first chapter in this unit** is subject to the test)
- Students won't be tested on technical aspects of MS Access such as those from the lab assignment.

# Office Hours

- The professors will be available for questions **via appointments** prior to the exam.
- They will also be available during the following office hours before the exam:
- **Kuziemsky (module I):** Monday (Apr. 22), from 2 pm to 4 pm
- **Ruhi (Module II):** Monday (Apr. 22), from 2:30 pm to 4 pm  
Tuesday (Apr. 23), from 2:30 pm to 4 pm
- **Raahemi (Module III):** Tuesday (Apr. 23), from 1 pm to 3 pm.

**Good Luck with your Exams!**

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